

## Physical Environment Committee Minutes

**January 15, 2013  
8:00am – 9:00am  
Lincoln Building Conference Room**

<b>MEETING CALLED BY</b>	Ted Curtis & Harvey Sterns – Co-Conveners
<b>TYPE OF MEETING</b>	UC Committee
<b>FACILITATORS</b>	Ted Curtis & Harvey Sterns – Co-Conveners
<b>NOTES SUBMITTED BY:</b>	Shelly Keller
<b>ABSENT</b>	Kim Calvo – Vacant Position Garrett Dowd Elizabeth Reilly Shawn Stevens Chris Stimler
<b>ATTENDEES</b>	Ted Curtis – Co-Convener Kyle Gee Ann Hassenpflug – Vice Chair Julie Hykes Shelly Keller - Secretary Chuck Kunsman Harvey Sterns – Co-Convener Chris Tankersley
<b>INVITED GUESTS</b>	John Messina Ralph Morrone

### Agenda topics

#### NEXT PROPOSED MEETING

<b>DISCUSSION</b>	There was a need to change February's meeting date from the 12 <sup>th</sup> to the 5 <sup>th</sup> and to change the meeting times of our committee meetings to 8:15am from 8:00am. We also planned meetings through the month of May.
<b>CONCLUSIONS</b>	The remaining meeting dates are from 8:15am – 9:15am on the following dates: <ul style="list-style-type: none"> <li>• 2/15/13</li> <li>• 3/12/13</li> <li>• 4/9/13</li> <li>• 5/14/13</li> </ul> Calendar invites will be sent to all members once the Conference Room is reserved for those dates.

## MINUTE APPROVAL

<b>DISCUSSION</b>	Approval of the 12/4/12 minutes is needed.
<b>CONCLUSIONS</b>	Chuck made a motion to accept the minutes as presented. Julie seconded the motion and all were in favor.

## MEETING ITEMS

<p><b>General Discussion –</b> University Council</p> <ul style="list-style-type: none"> <li>Harvey advised that on the 8<sup>th</sup> University Council met and had one full cycle of reviews of the bylaws.</li> <li>There is discussion of creating an office and support staff for the UC.</li> <li>They did not release compensation for Faculty Senate and there was a full discussion on how service is considered, John Kline is leading the charge. Harvey advised he spoke strongly on how important service is.</li> </ul> <p>General Information</p> <ul style="list-style-type: none"> <li>Harvey advised he will be on medical leave for his shoulder surgery from 2/8/13 through the month of June.</li> <li>Classroom scheduling is becoming an issue again. Requests for changes were usually granted and now they are being told they can't change. Ralph advised that there is a conscious effort to consolidate buildings so that the use of lights, air handlers and utilities are being used effectively and properly, for as many classrooms as possible at the same time and not just for one here or one there.</li> <li>There was a mention of AV Equipment not being ready at the start of school in some of the classrooms and to have an AV change of request is almost impossible. Chris advised that he is aware of the strain being placed on the AV division; many employees there are doing multiple roles and are having a hard time keeping up.</li> <li>Ted advised he sees no relief in the future as the Physical Facilities Department is feeling the same strain. Shelly added they are down numerous people. With Central Hower being added, they are already short staffed.</li> <li>Ann was questioned by a parent as to where do students store their personal belongings throughout the day. The committee members advised that outside the Commuter Office, The Student Union and The Student Rec and Wellness have lockers. For students with accessibility needs they should visit the Accessibility Office for assistance.</li> </ul>	
<p><b>John Messina – Assistant Vice President Student Engagement &amp; Success &amp; CHO Residence Life &amp; Housing (RLH)</b></p> <p><b>Part 2</b></p> <ul style="list-style-type: none"> <li>John continued with the second part of his presentation of Residence Life and Housing, this part of the presentation covered the residence hall buildings themselves.</li> </ul> <p>Key Points of Interest</p> <ul style="list-style-type: none"> <li>Bulger Penthouse was noted as signature/showcase space. Used quite a bit throughout the year, though special security measures have to be in place as this is a residence hall and you must be supervised while in the building.</li> <li>To be a resident in the Honors Complex you must be enrolled in the Honors College.</li> <li>All first year students outside of a 50 mile radius of their home address must live on campus.</li> <li>Orr, Ritchie and Sisler are the original dorms. These have single sex floors but not halls.</li> <li>OSU Module is soft for the sophomore plan of the Living and Learning Communities, UA is not quite there yet.</li> <li>Each UA resident hall operates as its own.</li> <li>Grant and Gallucci Halls are the only ones who debt has expired.</li> <li>Funds are set aside each year for boilers, chillers and miscellaneous repairs in a reserve account.</li> <li>Some buildings do operate in the negative and the buildings that are debt free contribute to the cost of the negative buildings. The first 5-6 years of the residence hall's life, it is expected to operate in the negative.</li> <li>Many committee members asked for tours of the Residence Halls. John and Shelly will work together to come up with a schedule this spring/summer to accommodate the request.</li> </ul>	
<ul style="list-style-type: none"> <li>The meeting concluded by a motion from Ted and a second from Shelly, all were in favor.</li> </ul>	